



## Kroger Community Rewards Instructions

Women in Leadership Society – NPO 61503

You need two items to get started donating to WLS via the Community Rewards Program. A Kroger account and a Kroger card. You can get a card at your local Kroger store. As you make purchases at Kroger, use your Kroger card and a portion of your purchase will be donated to WLS. Kroger is committed to helping our communities grow and prosper. Kroger does not share your information to outside companies or marketing firms.

If you **do have** a Kroger online/app account, skip to **Selecting an Organization**.

If you **don't have** a Kroger online/app account, follow these instructions:

### How to Register a Kroger Account

Creating an account is as simple as 1,2,3! Simply visit [www.kroger.com](http://www.kroger.com) or download the Kroger mobile application from the appropriate app store for your device and follow these directions.

1. Using a computer and a browser, select the 'Register' button in the top right of the website **or** if using the app on a tablet or phone, the link to sign in or create an account is at the very top of the screen.
2. Enter your information – email and password etc.
3. Select 'Create Account'.

Please make sure that you add your Kroger card number when creating your Kroger Account. This is required for the Community Rewards program so that your transactions apply towards the program.

### Selecting an Organization

Selecting the organization that you wish to support is as simple updating the Community Rewards selection on your Kroger Account.

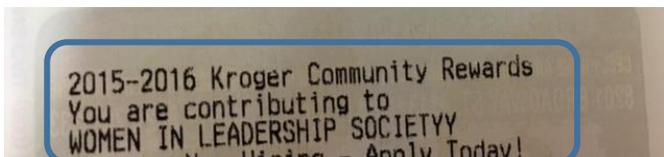
- Sign into your Kroger Account (if you haven't already).
- Select 'My Account'.
- Scroll down to the 'Community Rewards' section of your account page.
- Select 'Enroll Now' or 'Edit'.
- Enter the name Women In Leadership Society or the number 61503.
- Select the appropriate organization from the list and click on 'Save'.

Your selected organization will now display in the Community Rewards section of your account page.

Any transactions moving forward using the card number associated with your digital account will be applied to the program. Alcohol, Tobacco, Postage Stamps, Lottery Tickets, Money Orders and fuel purchases are excluded from the program. Pharmacy purchases out of pocket co-pays are eligible.

### **How do I know it worked?**

It takes approximately 10 days for the Community Rewards information to begin displaying on the bottom of your receipt.



### **Viewing your Rewards Details**

Wondering how much you've earned towards your selected organization? You may view the total earned during the last quarter by following these instructions.

- Sign into your Kroger Account (if you haven't already).
- Select 'My Account'.
- Scroll down to the 'Community Rewards' section.
- The amount earned will be listed as 'Last Quarter Kroger Donation'.

### **Additional Details**

You must present your Kroger Plus Card or provide your Alternate ID at the register during the transaction in order for it to count towards the program.

Organization selections must be renewed once a year, during the month of August. Simply follow the instructions detailed in the 'Selecting an Organization' section in order to maintain or update your selected organization.

### **Help**

If you have any further questions or concerns, please contact WLS member Janice Eisen 281-841-3316 or Kroger directly at their Digital Customer Service line at 1-866-221-4141.

Thank you for participating in the Kroger Community Rewards program!

